

Minutes:

Present:

Andrew Triganza Scott
Antonella Brincat
Caroline Vella
Elysia Marie Barbara

Luke Mallia Azzopardi
Robert Buttigieg
Sharon Bartolo Diacono
Ylenia Peresso

1. FLEEK initiative

- Ms Marthese Vassallo is the person responsible for this initiative
- If selected, students will undergo a total of 18hours of training, 2hours of supervision and another 5hours of practice – here they need to come up with an own initiative to provide some sort of support or assistance to other students
- Students who complete all of the course will obtain a certificate as well as 3 credits
- The deadline for joining the first student cohort is set on the 20th November.
- Students will also be organising a reflective diary during the conduction of the training
- The completion of the **whole** course will count for the conduction of the CSR related hours
- Fliers and further information may be obtained from Marthese

2. CSR related matters

- The official Director and current main contact person for CSR related queries is Mr Richard Curmi
- Further information will be forwarded by Mr Richard Curmi within the coming months
- Lectures are being encouraged to hold the Task 3 tutorial with their students at their earliest convenience
- Students are to be instructed to establish communication with non-profit organisations
- Lecturers will keep track of the students' selection of venues
- Lecturers will only give their go-ahead to students who select renown organisations & initiatives, such as animal shelters, Puttinu, I-Istrina etc.
- Further direction and contacts will be forwarded to the ISR team through consultations with Mr Richard Curmi in due time

3. Verification

- The verifiers list will be forwarded to the lectures altogether with these minutes
- Lectures are to establish the initial contact with their verifier

4. Assessment Deadlines & procedures

- Deadlines are still to be finalised as discussions are still undergoing
- Minimum requirements for the drafting of tasks will soon be forwarded to lecturers. The coordinator proposed to draft a universal template per level per task. These templates could then be tweaked by the lecturers to fit the requirements and capabilities of their students