

**Minutes:**

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**Present:**

Andrew Triganza Scott  
Audrey Gatt  
Caroline Vella  
Charmaine Attard Bezzina  
Edward Vella  
Elysia Marie Barbara

Joseph Cefai  
Luke Mallia Azzopardi  
Moyra Felice  
Pauline Scicluna  
Robert Buttigieg  
Ylenia Peresso

**Excused:**

Rachel Bajada

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**1. Summarising CSR**

- CSR will be engaged all over MCAST students at all levels
- Will be incorporated within L1 – 3 ISR
- ISR will be extending to higher levels under the Inter/Intrapersonal skills unit
- Conduction of 15 hours of community work as part of CSR introduction
- An opportunity to assimilate CSR within the social aspect of the ISR keyskill
- CSR and ISR will share the global passmark of 50%

**2. ISR draft syllabi (L1 – 3)**

- L1 – focus on self-talk, behaviour, personal space & boundaries

- L2 – focus on strengths, weakness, goal setting, right & obligations, diversity
- L3 – focus on strengths, weakness, goal setting, self-management & performance, values and relationships
- All units feature topics related to LOs and assessment criteria, which have all been organised in a SOW provided by the coordinator. Lecturers may opt to modify the SOW in accordance to their personal tastes and circumstances.

### 3. Assessment

- ISR L1 – 3 are all being assessed through 3 main tasks, one of which is solely related to the CSR component
- Assignment date/week/deadlines are to be strategically planned for and clearly listed within the SOW
- All assignments must be preceded by a tutorial, where the lecturer clearly explains the task and offers guidance. Tasks requiring reflective practices are always to be provided with probes or examples (eg. instead of asking students to blindly compile a PPT about their CSR experience, they are provided with a set of pointers/questions which may assist them with their reflections)

### 4. Verification

- Verifiers are still to be announced
- SOWs are to be forwarded to the internal verifiers

### 5. Student attendance

- Has no affect on the students' assessment (apart from bonus 10 marks)

- For L1 & 2 students, it is suggested to make contact with Student Mentors upon noticing constant absenteeism
- For L3 students, it would be wise to establish contact with the relevant ISSSC.

## 6. Conclusion

- Lecturers are instructed to keep Wednesdays 12:30 – 13:30 free for ISR meetings – which are planned to take place once a month