

ISR meeting 1.11.17

13:30 – 15:00

Coordination & Minutes:	Robert Buttigieg
Present:	Caroline Vella
	Elysia Marie Farrugia
	Luke Mallia Azzopardi
	Orlando Bonnici
	Rachel Bajada
	Ylenia Peresso
Excused:	Andrew Triganza Scott
	Audrey Gatt
	Claranne Micallef
	Diana Cauchi
	Edward Vella
	Joseph Cefai
	Lino Camilleri
	Pauline Scicluna
Absent:	

Minutes:

(Robert Buttigieg)

1. Monthly ISR meeting set on every first Wednesday of each month at the library, 1st floor, room5 @ 13:30 – 14:30.

- Attendance will be taken as usual – any lecturers who can't make it for the meeting have to notify the coordinator accordingly.
 - Unless called for an ISR meeting, ISR lecturers @ L1 – 3 are to attend the institute Embedding meetings every Wednesday after 12:30.
2. During the meeting, a lecturer pointed out that the new assignment coversheet has been rejected @ ICS. The coordinator will be expecting a communication from the institute director to sort out the matter.
 3. Schemes of work & timetables are to be forwarded to the coordinator for verification purposes.
 4. A selection of ISR assessment criteria will be incorporated within a logbook which will be utilised during work exposure opportunities:

IET	L2	26 th Feb – 9 th Mar	12 th Mar – 23 rd Mar
IICT	L3	8 th Jan – mid April	
IAS	L3	5 th – 9 th Feb	

5. **A Domestic Violence awareness campaign will be taking place between the 27th Nov – 7th Dec 2017.** A week prior, ISR lecturers are to deliver a lecture based on this topic and come up with a slogan with each of their groups. During the mentioned dates, instead of a regular lesson, the lecturers will accompany their students to the Students' House – Youth Hub to meet up with spokespersons who will show them a few video clips and conduct a speech. Each group will only need to turn up once to this event. Students will stick the slogans to an available board and take pictures to upload on social media. The document forwarded by the Director for Student Support Services will be attached to this email.

Next meeting:

(TBA)

The next meeting will target:

- Synoptic

(Additional meetings might be slotted according to circumstances).