

ISR meeting 17.1.18

13:30 – 15:00

Coordination & Minutes:	Robert Buttigieg
Present:	Audrey Gatt
	Caroline Vella
	Edward Vella
	Elysia Marie Farrugia
	Lino Camilleri
	Luke Mallia Azzopardi
	Orlando Bonnici
	Ylenia Peresso
Excused:	Andrew Triganza Scott
	Claranne Micallef
	Diana Cauchi
	Joseph Cefai
	Pauline Scicluna
	Rachel Bajada
Absent:	

Minutes:

(Robert Buttigieg)

1. The team met up and discussed a few queries, most of them targeted the assessment:

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- What if a student never attends for the lectures and presents the file at the end of the year?
- What if a student fails only one of the assessment methods?
- How will the synoptic be and when will it take place?

These points are planned to be discussed further with Dr Nadia Vassallo (Director Curriculum) during the upcoming ISR meeting.

2. Verification procedures were also discussed – most of the lecturers have already forwarded their assessment material and verifiers are in the process of reviewing the content. This practice is being done to ensure that the students are being fairly assessed through their work. Lecturers will be presented with feedback and recommendations for further improvement.
3. The need to discuss resources and best practices was voiced out once again. It might prove to be fruitful if this need is addressed in the coming meetings.

Next meeting:

(7th February 2018)

The next meeting will target:

- Assessment queries
- **Synoptic**